

Revised Amendment Practice

- Amendments to **Drawings**

- must include Replacement Sheet(s) which will be entered
- may also include Annotated Marked-up Drawing(s) which is not to be entered as part of the drawings
- each sheet of replacement or annotated drawings must be labeled in the top margin as “replacement” or “annotated”

July 30, 2003

7

Revised Amendment Practice

- Notice of Non-Compliant Amendment

- To be used for preliminary amendments and non-final amendments
- On the form:
 - Identify the section of the amendment paper not in compliance (e.g., amdts to spec., amdts to clms.)
 - Specify the non-compliant item(s) (e.g., no status identifiers, no text for withdrawn claims, etc.)
- Form completed and legibly signed by LIE with phone number. Team Leader signature no longer required
- Non-compliant section of the amendment is not entered
 - all other sections are to be entered

July 30, 2003

8